

**Linden County Water District  
Regular Board of Trustee Meeting Minutes  
December 20, 2018**

**Directors Present:** President Paul Brennan, Vice President David Fletcher, Director Myron Blanton and Director Elaine Reed

Board Secretary Barbara Kascht and General Manager Tom McCoy were also in attendance

**Directors Absent:** None

**Public Comment:** None

**Agenda Items:**

**1. NEW BUSINESS**

- a. **Resolution 18-04 Honoring Clifford M. Powell, Jr.** The Board recognized Cliff Powell for his years of service to the District. Per the Resolution, the Linden County Water District Waste Water Treatment Plant (WWTP) will be renamed the Clifford M. Powell, Jr. WWTP, with a plaque in recognition of same to be placed at the facility. David Fletcher moved to approve, seconded by Myron Blanton. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 Motion carried.

**2. OLD BUSINESS**

- a. **Director Vacancy.** One candidate application was received from Lawrence (Larry) Knapp. By process of acclamation, Lawrence Knapp was appointed to the Linden County Water District Board of Directors. He will be sworn in at the January 2019 regular meeting.
- b. **Capital Replacement Projects.** District Engineer Matt Ospital submitted the following proposed water and sewer project schedule:
- Advertise in paper – 1/29/19
  - Mandatory Pre-Bid meeting – 2/5/19
  - Open bids – 3/12/19 (10 a.m.)
  - Award – 3/21/19
  - Start Construction – 4/22/19

General Manger Tom McCoy advised that San Joaquin County is requiring the District to re-asphalt one-half the road, instead of a T-trench patch as previously done, which will add an additional cost to the project. This does not pertain to work on Highway 26.

Karen Servas' Grant Development Report was presented and discussed. The Fire Prevention Grants Program (CAL Fire) includes fire prevention planning, which the District may qualify showing it has fire capacity for a catastrophic event. There is also a grant that would give the District the opportunity to rehabilitate one of the non-functional wells. The Clean Water State Revolving Fund (California Water Boards) offers funding for security measures at publicly-owned treatment works and the Drinking Water State Revolving Fund (California Water Boards) – Pipeline Extensions, Distribution Systems and Water Storage were all suggested as potential infrastructure projects for financing offered at a repayment term of 20 years.

- c. **Solar Project.** District Engineer Matt Ospital provided the following overview of the three proposals received for the WWTP Solar Project:

<u>Contractor</u>	<u>Proposed Amount</u>
• NC Solar Construction	\$109,920.00 (no options)
• Staten Solar Corporation	\$131,000.00 + \$12,450 = \$143,450
• Johnston & Sons Electric, Inc.	\$297,700.00 + \$41,550 = 339,250

The Proposal Review further broke down each contractor's bid based on requirements satisfied and selection criteria ranking. It was noted that NC Solar did not provide alternate quotes for fencing and lighting. General Manager Tom McCoy said a separate scope of work could be developed to integrate the existing electrical panels, including lighting, and hire a fencing contractor if necessary. The transformers will have to be replaced at a cost to the District, not included in the proposal. Director Elaine Reed asked to know the background the company and how long they have been in business. David Fletcher moved to accept NC Solar's bid, contingent upon providing proof about the outstanding issues, seconded by Myron Blanton. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 Motion carried. The District to obtain three quotes for the additional work and will coordinate with the contractor awarded the solar project bid.

- d. **Sustainable Groundwater Management.** Vice President David Fletcher reported there were no meetings held. Scott Moody with Stockton East Water District had contacted LCWD to have a joint presentation at the Linden-Peters Chamber of Commerce meeting. After some discussion, it was decided to wait until their February 18<sup>th</sup> meeting, which could be held at Linden High School to accommodate increased attendance.

- e. **Water Usage.** Usage was down from last month but higher than last year at this time.

### 3. CONSENT CALENDAR

State Water Resources Control Board fees increased from last year for both the annual permit fee and the SSO fee. Myron Blanton moved to approve the consent calendar as follows:

- a. November 15, 2018 Regular Meeting Minutes
- b. Warrant Listing
- c. Financial Reports
- d. Operations Report
- e. Correspondence

seconded by David Fletcher. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 0 Motion carried.

### 4. **Closed Session as Provided by the Brown Act, Government Code Section 54957 (b)(1) Public Employee Performance Evaluations: Operations Supervisor, Operator II, Office Manager/Board Secretary.**

Upon coming out of Closed Session, President Paul Brennan stated that the Board has approved a 3% merit increase for Full-Time staff, retroactive to the first pay period of the fiscal year.

USDA RD-Apply loan process and timeline was briefly discussed. Barbara will proceed with initial entry of District information.

### 5. ADJOURNMENT

There being no further business, the meeting was adjourned.